

A regular meeting of the City Council for the City of Canby, Minnesota was held on January 6th, 2016 at 7:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Frank Maas, Denise Hanson

Present: Nate Oellien, Jeff Varcoe

Visitors: Nicholas Johnson, City Administrator
Gerald Boulton, City Attorney
Chris Husby, Public Works Supervisor
Ryan Feiock, Canby News
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The public hearing for the modification of HRA TIF 1-9 was opened. There were no attendees for the public hearing. The public hearing was closed.

The minutes of December 21st, 2015 were reviewed. A motion was made by Maas and seconded by Hanson to approve the minutes. All voted in favor. None voted against. The motion was carried.

Chris Husby and Nicholas Johnson discussed proposals for replacing a 1985 dump truck and a 1994 pickup. Chris Husby found a year 2000 dump truck being sold by MNDOT which was in good condition needing only minor repairs. Chris anticipated the cost would be \$13,000 with \$2,000 in repairs. The 1994 pickup would be replaced by a 2016 pickup selected from the State bid. The anticipated cost would be between \$23,000 and \$25,000. A motion was made by Maas and seconded by Hanson to approve authorizing replacement of the dump truck and the pickup. All voted in favor. None voted against. The motion was carried.

Council Designations for 2016 were reviewed. A motion was made by Hanson and seconded by Maas to approve the designations. All voted in favor. None voted against. The motion was carried.

**Canby City Council
Official Designations for 2016**

<u>Name:</u>	<u>Designation:</u>
Nate Oellien	Acting Mayor/Mayor Pro-tem
Gerald Boulton	City Attorney
Kinner & Company LTD	Public Accountant

Canby News	Official Newspaper
First Security Bank	Official Depository
Co-op Credit Union	Additional Depository
Minnesota Municipal Money Market Fund	Additional Depository
State Bank of Taunton	Additional Depository
Bolton & Menk	Engineering Firm
John W. Meyer Ehlers & Associates	Financial Advisor
<u>Committee Designation:</u>	<u>Council Representative:</u>
Canby HRA	Frank Maas
Airport Board	Nate Oellien
Planning Commission	Nancy Bormann Gene Bies – At Large
EDA	Nancy Bormann Denise Hanson
REC Board	Nate Oellien

Resolution 2016-1-6-1, a resolution designating signatories for financial institution and powers limitations thereof, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2016-1-6-1

A Resolution Designating Signatories for Financial Institution and the Powers and Limitations Thereof

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and First Security Bank Canby, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

Signature:

- A. Nancy Bormann, Mayor _____
- B. Frank Maas, Alderman _____
- C. Nate Oellien, Alderman _____
- D. Nicholas Johnson, City Administrator _____
- E. Bonnie Merritt, Account Clerk _____
- F. Linda Blackwelder, Administrative Secretary _____

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.

2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 6th, 2016.

Attest:

Mayor

City Administrator

Resolution 2016-1-6-2, a resolution designating signatories for financial institution and powers limitations thereof, was reviewed. A motion was made by Maas and seconded by Hanson to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2016-1-6-2

A Resolution Designating Signatories for Financial Institution and the Powers and Limitations Thereof

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and Co-op Credit Union of Montevideo, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

<u>Name and Title of Position:</u>	<u>Signature:</u>
A. Nancy Bormann, Mayor	_____
B. Frank Maas, Alderman	_____
C. Nate Oellien, Alderman	_____
D. Nicholas Johnson, City Administrator	_____
E. Bonnie Merritt, Account Clerk	_____
F. Linda Blackwelder, Administrative Secretary	_____

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums	2

	borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

6. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
7. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
8. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
9. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
10. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 6th, 2016.

Attest:

Mayor

City Administrator

Resolution 2016-1-6-3, a resolution designating signatories for financial institution and powers limitations thereof, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2016-1-6-3

**A Resolution Designating Signatories for Financial Institution
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and State Bank of Taunton, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position:

Signature:

A. Nancy Bormann, Mayor

B. Frank Maas, Alderman

C. Nate Oellien, Alderman

D. Nicholas Johnson, City Administrator

E. Bonnie Merritt, Account Clerk

F. Linda Blackwelder, Administrative Secretary

Powers Granted:

Indicate A, B, C, D, E or F	Description of Power	Number of Signatures Required
A, B, C, D	Exercise all of the powers listed in this resolution	2
A, B, C, D	Open any deposit or share account(s) in the name of the City	2
A, B, C, D, E, F	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution	2
A, B, C, D	Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness	2
A, B, C, D	Endorse, assign, transfer, mortgage or pledge bills receivables, stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment	2
A, B, C, D	Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution	2
A, B, C, D, E, F	Access Safe Deposit Box in this Financial Institution	1

Limitations on Powers:

There are no limitations on powers set herein.

Further Resolutions:

11. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
12. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city's account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.

13. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
14. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
15. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

Certification of Authority:

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 6th, 2016.

Attest:

Mayor

City Administrator

Pay Application #4 for the pool project in the amount of \$37,107.06 was reviewed. A motion was made by Maas and seconded by Hanson to approve the pay application. All voted in favor. None voted against. The motion was carried.

An invoice from Lightowler Johnson Associates for pool engineering services in the amount of \$541.92 was reviewed. A motion was made by Hanson and seconded by Maas to approve payment of the invoice. All voted in favor. None voted against. The motion was carried.

The 2015 Pay Equity report was reviewed. A motion was made by Maas and seconded by Hanson to approve the pay equity implementation report. All voted in favor. None voted against. The motion was carried.

Vendor transactions for December 2015 in the amount of \$1,685,871.99 were reviewed. A motion was made by Maas and seconded by Hanson to approve the transactions. All voted in favor. None voted against. The motion was carried.

A temporary liquor license for St. Peter's on February 6th, 2016 at the school for their Capital Campaign Dinner was reviewed. A motion was made by Hanson and seconded by Maas to approve the license. All voted in favor. None voted against. The motion was carried.

An invoice from Bolton and Menk for engineering services in the amount of \$38,497.50 was reviewed. A motion was made by Maas and seconded by Hanson to approve payment of the invoice. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson discussed submitting legislation to recoup funds lost in the TIF 1-21 defeasance. A motion was made by Maas and seconded by Hanson to approve submission of the legislation. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Maas to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator