

A regular meeting of the City Council for the City of Canby, Minnesota was held on May 6th, 2014 at 7:00 P.M. in the City Council Chambers.

Members: Gene Bies, Frank Maas, Denise Hanson, Nancy Bormann

Absent: Nate Oellien

Visitors: Nicholas Johnson, City Administrator
Gerald Boulton, City Attorney
Ryan Feiock, Canby News
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of April 15th, 2014 were reviewed. A motion was made by Hanson and seconded by Bormann to approve the minutes. All voted in favor. None voted against. The motion was carried.

Bids were received and reviewed for the digital equipment for the Canby Theater. The only bid received was from Kerasotes. A motion was made by Bormann and seconded by Maas to approve the Kerasotes bid. All voted in favor. None voted against. The motion was carried.

An agreement for financing under the Small Cities Development Grant program was reviewed. A motion was made by Hanson and seconded by Maas to approve the agreement. All voted in favor. None voted against. The motion was carried.

A credit card policy for the City was reviewed. A motion was made by Bormann and seconded by Hanson to approve the credit card policy. All voted in favor. None voted against. The motion was carried.

Resolution 2014-5-6-1, a resolution setting fees and charges for the City, was reviewed. A motion was made by Bormann and seconded by Hanson to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2014-5-6-1

Resolution Approving Specific Fees to be Charge by the City of Canby

WHEREAS, several sections of the City of Canby ordinances permit the City Council to set rates by resolution for various permits, licenses, fees, etc. which will be effective in the City.

City of Canby
Fee Schedule

<u>Fee Category</u>	<u>Amount</u>
<u>Administrative</u>	
Returned Check	\$30.00
Budget Reports	\$25
Audit Reports	\$25
Copies (External Copier)	\$0.15 per sheet
Copies (Internal Copier)	\$0.15 per sheet
<u>Public Safety</u>	
Illegal Placement of Substance Within Right of Way	\$25.00
Failure to remove snow from sidewalk	\$50.00
Grass and Weeds	\$50.00
Illegal Operation of a Snowmobile	\$50.00
Snowbird	\$50.00
Exhibition Driving	\$110.00
Improper Parking	\$25.00
Prohibited Parking	\$25.00
Double Parking	\$25.00
Blocking Driveway	\$25.00
No Parking Zone	\$25.00
Fire Hydrant	\$25.00
Blocking Alley	\$25.00
Parking in Alley	\$25.00
Improper Semi Parking	\$25.00
Recreational Vehicle Parking	\$50.00
Dog Running at Large	\$50.00
Noise Control	\$75.00
Junk Vehicle	\$50.00
Junk/Rubbish	\$50.00
Unsafe/Deteriorated Structure	\$100.00
Public Nuisances	\$50.00
Curfew	\$50.00
Underage Tobacco	\$50.00
Impound Fee	\$5.00 per day
<u>Fire Department</u>	
Fire Call	\$750.00
<u>Public Works</u>	

Water Disconnect Fee	\$50.00
Water Reconnect Fee	\$25.00
Water Connection Fee	\$450 plus cost
Sewer Connection Fee	\$450 plus cost

Recreation

Dance Permit for Outdoor Dances - Per Day	\$5.00
Picnic Tables	\$10.00 per table
Recreation Vehicle Parking Permit	\$10.00
Park Shelter Rental	No charge

Planning/Zoning

Variance	No charge
Zoning Permit	No charge
Special Use Permit	\$50.00
Rezone	\$150.00
Street & Alley Vacations	\$50.00

Licenses and Permits

Tobacco	\$125.00
3.2 On-Sale "Beer"	\$100.00
3.2 Off-Sale "Beer"	\$25.00
On-Sale Intoxicating Liquor	\$1,050.00
Off-Sale Intoxicating Liquor	\$200.00
Combination On-Sale/Off-Sale Intoxicating Liquor	\$1,250.00
On-Sale Wine	\$250.00
Culinary Class Limited On-Sale Intoxicating Liquor	\$100.00
Brew Pub On-Sale Intoxicating or 3.2 On-Sale "Beer"	\$100.00
Brewer Off-Sale Intoxicating Liquor	\$100.00
Temporary 3.2 On-Sale "Beer"	\$20.00 per day
Temporary On-Sale Intoxicating Liquor	\$20.00 per day
One Day Consumption and Display	\$20.00 per day
Temporary Off-Sale Wine	\$20.00 per day
Temporary Brewer On-Sale Intoxicating Liquor	\$20.00 per day
Transient Merchant	\$150.00
Pet License	\$4.00
Bicycle License	\$1.00

Community Center

Community Center Rental No charge, see rules

Demolition Site

In Town Rate \$10.00 per cubic yard
Out of Town Rate \$12.00 per cubic yard

Cemetery

Grave Site \$300.00
Cremates \$50.00

NOW THEREFORE BE IT RESOLVED, that the following fee schedule is hereby approved for the designated services of the City of Canby.

Adopted by the City Council this 6th day of May, 2014.

Attest:

Mayor

City Administrator

A sign retroreflectivity policy for the City was reviewed. The policy was tabled until the May 18th meeting for further consideration.

Nicholas Johnson discussed opening a summer office intern position. A motion was made by Hanson and seconded by Maas to approve opening the position and authorizing Nicholas Johnson to perform the hiring. All voted in favor. None voted against. The motion was carried.

Vendor transactions for April 2014 in the amount of \$189,178.75 were reviewed. A motion was made by Bormann and seconded by Maas to approve the transactions. All voted in favor. None voted against. The motion was carried.

Licenses and permits were reviewed. COBRA requested three temporary 3.2 beer permits for June 14th at the Fairgrounds for races; July 18th through 20th at Lake Sylvan for Cobrafest; July 24th at the Fairgrounds for races. A motion was made by Hanson and seconded by Maas to approve the licenses and permits. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson discussed a need to do surveying for Englund Trail in order to line up grants to assist in paying for reconstruction. A motion was made by Bormann and seconded by Maas to approve the surveying. All voted in favor. None voted against. The motion was carried.

The property at 311 6th Street West was sold at tax forfeiture auction. The 2010 Infrastructure Project assessment needs to be reassessed in order to collect money. A motion was made by Hanson and seconded by Bormann to approve reassessing 311 6th Street West; assessment #91232, PID 31-570-0002, in the amount of \$10,556.00. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Maas to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator