

A regular meeting of the City Council for the City of Canby, Minnesota was held on May 17<sup>th</sup>, 2016 at 7:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Denise Hanson, Jeff Varcoe, Nate Oellien, Frank Maas

Absent: None

Visitors: Nicholas Johnson, City Administrator  
Gerald Boulton, City Attorney  
Chris Husby, Public Works Supervisor  
Eric Hanson, Airport Engineer  
Ryan Feiock, Canby News  
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of May 3<sup>rd</sup>, 2016 were reviewed. A motion was made by Varcoe and seconded by Maas to approve the minutes as amended. All voted in favor. None voted against. The motion was carried.

Eric Hanson from SEH was present to discuss the plans and specifications for the propose airport hangar project. A motion was made by Varcoe and seconded by Oellien to approve the plans and specifications as well as authorize bidding of the project. All voted in favor. None voted against. The motion was carried.

The bids for the City Street Garage Addition project were reviewed. The results are listed below. A motion was made by Varcoe and seconded by Hanson to approve Fairchild Construction to perform primary bid #1 work as well as include the spray foam add-on, building materials to be purchased through the City from Canby Builders, Rangaard Electric for the electrical work, and Anhalt Plumbing for the plumbing and HVAC work. All voted in favor. None voted against. The motion was carried.

<b>Bid Tabulation for Street Garage Addition</b>				
	<b>Contractor</b>			
	Merritt Const.	Jelen Const.	Fairchild Const.	Anseeuw Const.
<b>Bid #1 Item</b>				
Concrete	\$ -	\$ 8,250.00	\$ 7,719.00	\$ 8,300.00
Building Supplies	\$ -	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Construction Labor	\$ -	\$ 10,206.00	\$ 8,950.00	\$ 13,700.00
Total Bid	\$ -	\$ 30,956.00	\$ 29,169.00	\$ 34,500.00
Spray Foam Add-on	\$ -	\$ 2,050.00	\$ 1,850.00	\$ -
<b>Bid #1 Alternative Item</b>				
Concrete	\$ 8,150.00	\$ 8,250.00	\$ 7,719.00	\$ 8,300.00
Building Supplies	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Construction Labor	\$ 6,850.00	\$ 6,600.00	\$ 5,200.00	\$ 7,500.00
Total Bid	\$ 27,500.00	\$ 27,350.00	\$ 25,419.00	\$ 28,300.00
<b>Local Building Supplies</b>				
Canby Builders	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
<b>Electrical</b>				
<b>Contractor</b>	<b>Bid #1</b>			
Vlaminck Electric	\$ 6,728.00			
Rangaard Electric	\$ 5,188.00			
<b>Plumbing &amp; Heating</b>				
<b>Contractor</b>	<b>Bid #1</b>			
Anhalt Plumbing	\$ 7,350.00			
CAS Plumbing	\$ 7,800.00			

Ordinance 327, an ordinance amending the zoning use boundaries of the zoning ordinance, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the ordinance. All voted in favor. None voted against. The motion was carried.

### **Ordinance 327**

#### **An Ordinance Amending the Zoning Use District Boundaries of the Comprehensive Zoning Ordinance 125 of the City of Canby, Minnesota.**

The City of Canby does ordain:

That the map entitled “Zoning Use District, City of Canby, Minnesota” which is incorporated by reference, as part of Comprehensive Zoning Ordinance 125, be and hereby is amended so as to reflect a change in Zoning Use District Boundary for the property described as follows:

Tract III:

That part of the Northeast Quarter of the Southeast Quarter (NE1/4SE1/4) of Section Four (4) and the Northwest Quarter of the Southwest Quarter (NW1/4SW1/4) of Section Three (3), all in Township One Hundred Fourteen (114) North, Range Forty-five (45) West of the 5th Principal Meridian, bounded and described as follows: Beginning at the point of the intersection of the Southwesterly line of Front Street with the Northwesterly line of St. Olaf Street; thence Northwesterly along the Southwesterly line of said Front Street, a distance of 350 feet, more or less, to the Southeasterly line of Haarfager Street; thence Southwesterly along the Southeasterly line of said Haarfager Street a distance of 108 feet, more or less, to a point eight and five-tenths (8.5) feet Northeasterly of, as measured at right angles from, the center line of Spur Track I.C.C. No. 24 of the Chicago and Northwestern Company, as now located and established; thence Southeasterly along a line parallel with the center line of Spur Track to the Northwesterly line of said St Olaf Street; thence Northeasterly along the Northwesterly line of said St Olaf Street, to the point of beginning. And including the adjacent property vacated by the City of Canby and described as follows: The Southwesterly 18.2 feet of that part of First Street, sometimes called Front Street and also known as Highway 68, lying between the Northwesterly line of St. Olaf Street and the Southeasterly line of Haarfager Street in the City of Canby, Minnesota

From zoning use Industrial A to Commercial A.

Adopted by the City Council of the City of Canby this 17<sup>th</sup> day of May, 2016.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Resolution 2016-5-17-1, a resolution establishing an ad hoc advisory committee, was reviewed. A motion was made by Oellien and seconded by Varcoe to adopt the resolution. All voted in favor. None voted against. The motion was carried.

### **Resolution 2016-5-17-1**

#### **A Resolution Establishing an Ad Hoc Advisory Committee to the City Council**

Whereas, the City Council seeks to review its current policy regarding traffic sign installation;  
and,

Whereas, the City Council seeks recommendation on the potential removal of existing stop signs;  
and,

Whereas, the City Council seeks the input of citizens on this process to ensure a proper fit to the City of Canby,

Now, therefore, be it resolved by the City Council, that an ad hoc advisory committee be formed to accomplish the aforementioned tasks alongside the City's engineering firm and return to City Council a report on said recommendations. Said ad hoc advisory committee shall consist of a number of members equal to those appointed by the City Council, however many such may be. Said committee will dissolve upon completion of their task.

Passed by the City Council this 17<sup>th</sup> day of May, 2016.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Licenses and permits were reviewed. A motion was made by Maas and seconded by Oellien to approve the licenses and permits. All voted in favor. None voted against. The motion was carried.

Licenses and Permits:

1. On-Sale 3.2 License to Lancer Lanes and P.K. Egan's for July 1<sup>st</sup>, 2016 through December 31<sup>st</sup>, 2016
2. Off-Sale 3.2 License to Casey's General Store for July 1<sup>st</sup>, 2016 through December 31<sup>st</sup>, 2016

The consensus of the Council was to only have 1 meeting for the months of June through August. A second Council meeting may be needed in June to approve bids for the Airport Hangar Project.

A motion was made by Hanson and seconded by Oellien to adjourn. All voted in favor. None voted against. The motion was carried.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator